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| ESS / CEA-ESSI Coordination Committee mtg #5  18th of May 2018 | |
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| **Agenda** | |
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| **Date**: 18 May 2018  **Time**: 09.00 – 15.30 | **Venue**: ESS, Lund, Brilliance (site)  **Lunch**: Catered, outside Brilliance |
| **Participants:**  Anne Isabelle Etienvre (CEA)  Florence Ardellier-Desages (CEA)  Pierre Bosland (CEA)  Nathalie Judas (CEA)  Philippe Chomaz (CEA)  Patricia Roussel Chomaz (CEA)  Roland Garoby (ESS)  Mats Lindroos (ESS)  Håkan Danared (ESS)  Peo Gustavsson (ESS)  Hector Novella (ESS)  Edgar Sargsyan (ESS)  Paolo Pierini (ESS)  Christine Darve (ESS)  Tom Shea (ESS)  Mattias Skafar (ESS)  Fredrik Håkansson (ESS)  Ciprian Plostinar (ESS) | **Excused**:  John Womersley (ESS)  John Weisend II (ESS)  Henrik Carling (ESS)  Wojtek Fabianowski (ESS)  Philippe Rebourgeard (CEA)  **Secretary**: TBD |
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09.00 – 09.05 Approval of the minutes of the last committee 6th of December 2017

09.05 – 09.15 Actions – status review (please see actions on next page)

09.15 – 09.30 Status Report ESS

09.30 – 09.50 Status Report ESS Accelerator

09.50 – 10.10 Status Report ESS ICS

*10.10 – 10.30 Coffee break*

10.30 – 11.30 Status report CEA

* RFQ Schedule
* Cryomodule Schedule

11.30 – 12.00 CE-marking (Peo/Mattias/Fredrik)

*12.00 – 13.00 LUNCH*

13.00 – 13.20 Update Installation planning (Ciprian)

13.20 – 14.00 Discussions

14.00 – 14.15 Safety induction

14.15 – 15.15 Site visit

15.15 – 15.30 Time to change from protection clothes and go to the taxi

15.30 Taxi to railway station or Kastrup airport

| Action Nr. | Action | Who | Due |
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| 20170621\_CC\_2 | * Inputs for the management process and costs for reprocessing the cavities “out of work” | H. Danared | Q1 2018 |
| 20170621\_CC\_3 | * Change request for the delay of the RFQ (3.5ms) | F. Ardellier | Feb 2018 |