



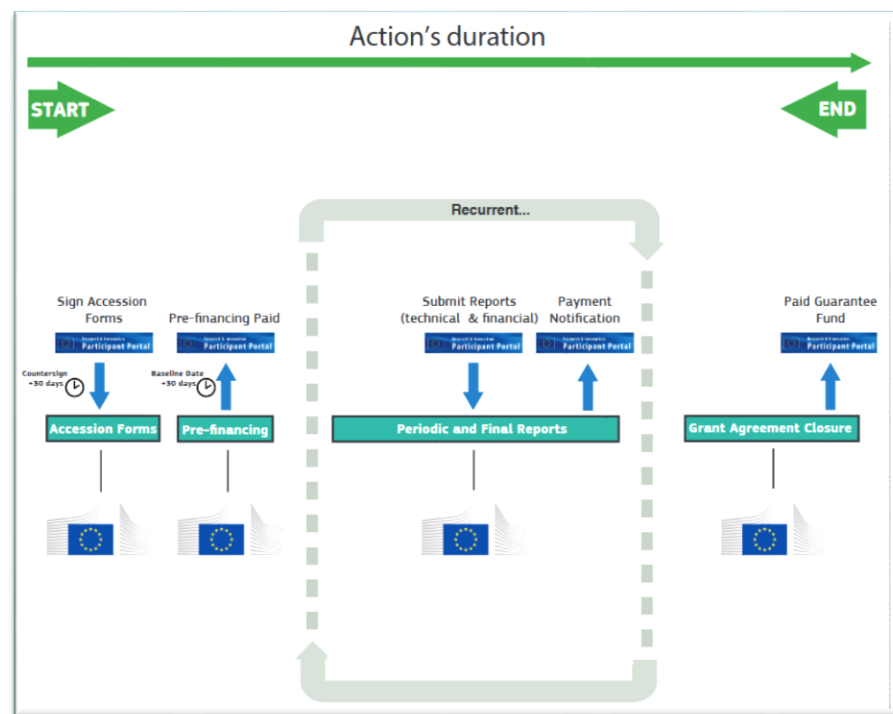
Kick-off BrightnESS²

Mina Koleva
EC Project Officer

Rome 15/01/2019

Coordinators' day – Amendment and reports

- *Organised every 6 months*
- *Next one May in Brussels*
- *Record of the previous sessions [online](#)*



Amendments

- *Change in the terms and Conditions of the Grant Agreement*
- *Changes in one of the Annexes*

Amendments – Budget transfers

Budget transfers and re-allocation

Amendment needed?

From one beneficiary to another

NO

From one budget category to another

NO

Re-allocation of Annex 1 tasks

YES

Transfers between forms of costs (actual costs, unit costs, etc.)

YES if the 'form' receiving the transfer was not included in the budget
(a new unit cost under column F)

↳ Transfers within *personnel costs*

NO

↳ Transfers to costs of internally invoiced goods and services

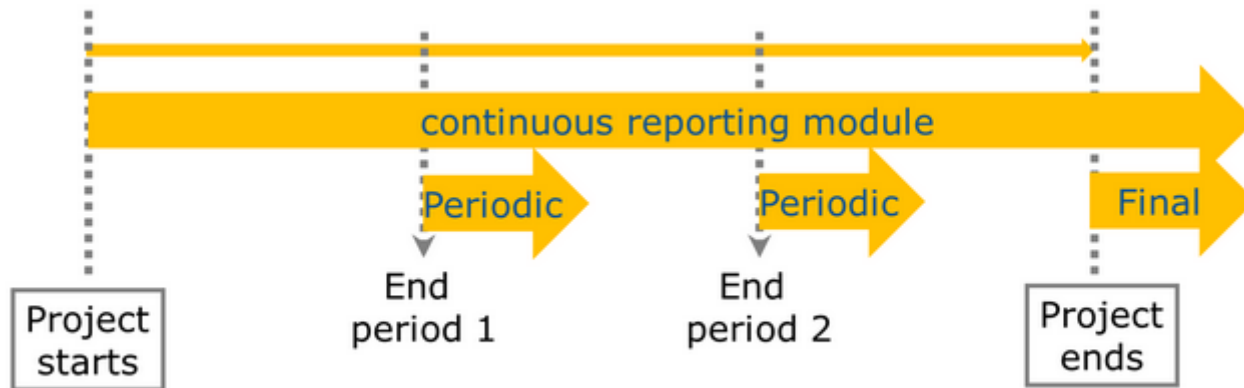
NO

**NEW !
(2017)**

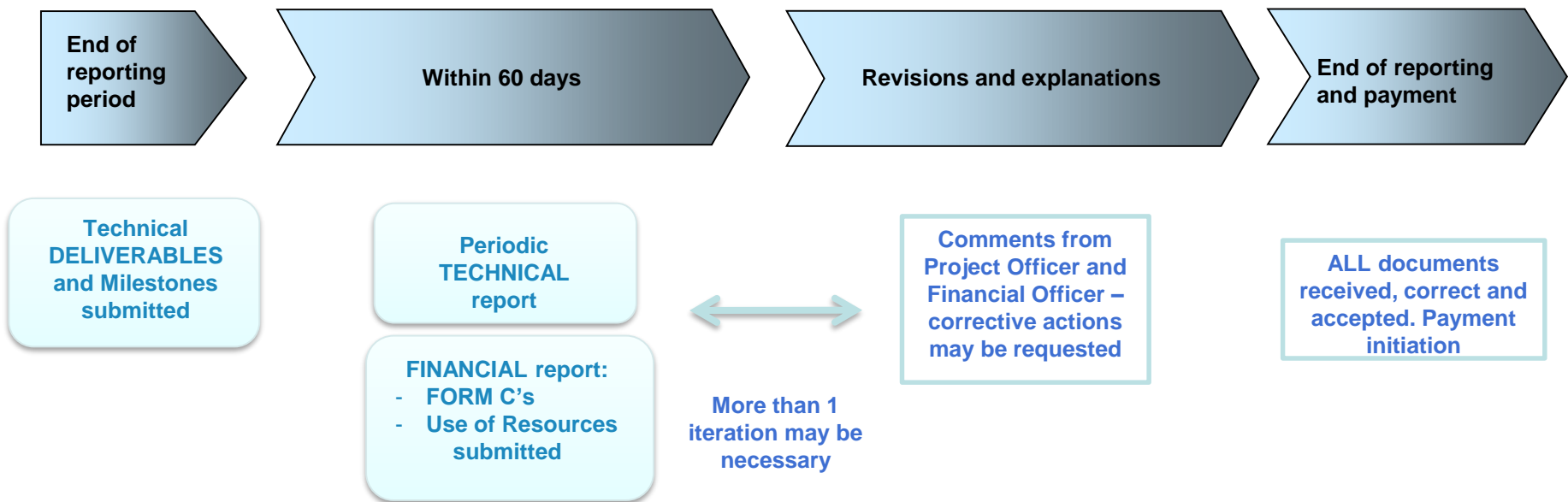
New subcontracts

YES (strongly advised)

Reporting



Periodic Reporting and payments



Mid-term review - Tasks to be addressed before the MTR

- Submit all the expected Deliverables
- Update the Periodic Report
- >3 months before the MTR the project officer will contact you with a proposition of a reviewer
- During the MTR meeting the relevant activities should be presented, in particular:
 - ✓ Description of the action (DoA)
 - ✓ Technical and financial state of play
 - ✓ Any deviation from the DoA
 - ✓ Future plans
- The project officer will submit the Review Report in the following months after the MTR and you will have one month to reply.
- *The meeting date and place (BRU) should be added to the GA (amendment)*

Reporting: Financial management advices



- *Keep records – Art 18 of the Grant Agreement*
 - **Personnel Costs: KEEP TIME RECORDS of the hours worked on the action (if not working full time on an EU project)**
 - **Meetings: collect participants' signatures (especially if you reimburse or claim travel costs)**
- *Be careful to declare costs (e.g. person month costs) as foreseen in Annex 2 of the Grant Agreement*
- *Declared costs must be related to the action*

Reporting: Financial management advices



- *Any subcontracting?*
 - *If you need a subcontract which is not planned in the **Description of Work**, ask approval to the project officer beforehand*
 - *Ensure best value for money and avoid conflict of interest*
- *Note to the coordinator: **if one partner overspends**, it is up to the coordinator to decide how much the partner can claim as EU contribution (i.e. full amount if the overspending is due to anticipated work, or only the budget share agreed for the reporting period and lower than the amount which could be claimed).*

Communication, dissemination and exploitation

- *Communication Art 38– broad audience*
- *Dissemination – peers*
- *Exploitation – policy makers*

Impact

- *Long-term sustainability*
 - Structuring of the neutron community*
 - Frameworks for performance and impact assessment*
 - Input to ESFRI on the KPI definition (together with the ERIC Forum project)*
 - Framework for innovation (including Innovation Advisory committee)*
- *Connecting to the EOSC (also via PaNOSC)*
- *International cooperation*

Publications and publicity

- *Any publicity, including at a conference or seminar or any type of information or promotional material must specify that the project has received EC research funding and **display the European emblem.***



- *All publications shall include the following statement:*
 - ***The research leading to these results has received funding from the European Union's Horizon 2020 Research and Innovation Programme, under Grant Agreement no 823867.***

Thank you for your attention

HORIZON 2020



INFRA IN FP9

Areas of intervention

1. Consolidating the Landscape of European Research Infrastructures

2. Opening, Integrating and Interconnecting Research Infrastructures

3. Reinforcing European Research Infrastructure policy and International Cooperation

Consolidating the Landscape of European Research Infrastructures

Lines of action:

- Design of new RI; preparatory and implementation phase, early-phase operation of pan EU RI in complementarity with other funding sources, consolidation and optimisation of the RI ecosystem by facilitating service agreements, evolutions, mergers or decommissioning;
- Scalability and sustainability of the EOSC access channel; effective federation of European, national, regional and institutional resources; its technical and policy evolution to cope with new research needs and requirements; data inter-operability and compliance with the FAIR principles;
- Support pan-European research and education network underpinning the EOSC and EDI as well as enabling the delivery of HPC/data services in a cloud based environment.

Opening, Integrating and Interconnecting Research Infrastructures

Lines of action:

- Networks of national and regional funders of RI for the **co-funding of trans-national access**;
- Networks of pan EU, national and regional RI addressing **global challenges** for the provision of access and harmonisation & improvement of services;
- Integrated networks of RI for **development and implementation of a common strategy/roadmap** for technological development required to improve their services through **partnership with industry**; as well as high-tech components in areas such as scientific instrumentation; and for fostering the use of RI by industry.

Reinforcing the international dimension of European Research Infrastructures

Lines of action:

- Survey, monitoring and assessment of RI at EU level;
- Policy studies, communication and training actions;
- International cooperation actions for RI;
- Specific activities of relevant policy and advisory bodies