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| ESS / CEA-ESSI Coordination Committee mtg #4  6th of December 2017 | |
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| **Agenda** | |
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| **Date**: 6 December 2017  **Time**: 9.00 – 12.00 + lunch | **Venue**: CEA, La salle 123 – Bât 141  **Lunch** : La Rotonde |
| **Participants:**  Anne Isabelle Etienvre (CEA)  Florence Ardellier-Desages (CEA)  Pierre Bosland (CEA)  Nathalie Judas (CEA)  Roland Garoby (ESS)  Mats Lindroos (ESS)  Håkan Danared (ESS)  John Weisend II (ESS)  Peo Gustavsson (ESS)  Wojtek Fabianowski (ESS) | **Excused**:  Philippe Chomaz (CEA)  Patricia Roussel Chomaz (CEA)  Henrik Carling (ESS)  **Secretary**: TBD |
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09.00 – 09.10 Approval of the minutes of the last committee 21st of June

09.10 – 09.30 Actions – status review (please see actions on next page)

09.30 – 09-45 Status Report ESS

09.45 – 10.10 Status Report ESS Accelerator

10.10 – 10.35 Status Report ESS ICS

10.35 – 11.00 Status report CEA

11.00 – 11.30 CE-marking

11.30 – 11.45 Summary of recent System and Design Reviews relevant to ESSI project

11.45 – 12.00 Discussions

12.00 – 13.30 LUNCH

| Action Nr. | Action | Who | Due |
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| 20170621\_CC\_1 | Feedback from ESS about the change of time schedule for the cryomodule production | H. Danared | 10th July 2017 |
| 20170621\_CC\_2 | * Inputs for the management process and costs for reprocessing the cavities “out of work” | H. Danared | 30th July 2017 |
| 20170621\_CC\_2 | * Final reports of the two closed AIK#7.1 and 7.2 schedules | F. Ardellier | 1rst Sept. 2017 |
| 20170621\_CC\_3 | * Change request for the delay of the RFQ (3.5ms) | F. Ardellier | 1rst Sept. 2017 |
| 20170621\_CC\_4 | Proposal for a collaboration agreement or a contract on the Control System of the nBLMs and NPM diagnostics. | H. Carling (W. Fabianowski) | 20th July 2017 |
| 20170621\_CC\_5 | Template of the final report of the IK schedules to be sent to CEA | M. Lindroos/H. Carling | 20th July 2017 |